

HR: Drug-Free Workplace Procedures

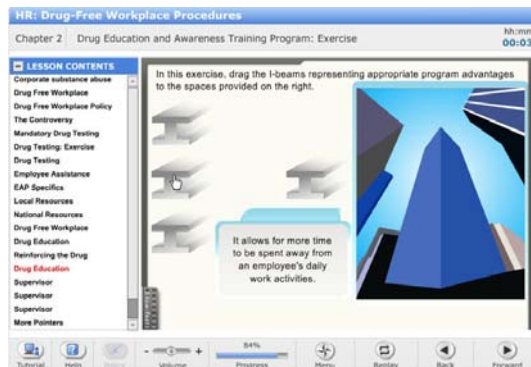
This training course provides employees and supervisors with valuable information for promoting a drug free work environment. The course helps employees and supervisors understand the impact that drugs have on the workplace and how to help promote health and well being in the workplace.



Objectives:

- Identify the goal of a drugfree workplace policy
- Identify the signs of employee substance abuse
- Specify what actions employees should take in the event of a suspected substance abuse problem
- Identify the stages of addiction for alcohol and drug abuse
- Identify the employer's policies and procedures regarding substance abuse
- Identify conditions or circumstances that could prompt your employer to request a drug test of an employee or potential employee
- Identify the role of an Employee Assistance Program
- Identify the supervisor's role in a drug free workplace program

Audience: Employees, first-line supervisors, and department managers



Primary Regulations: OSHA 29 CFR 1903.1, The General Duty Clause

Related Regulations: The Drug-Free Workplace Act of 1988|Guide to State Drug Testing Laws

Duration: 45-60 minutes



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