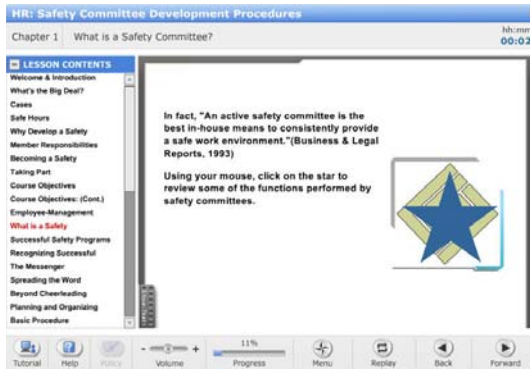


## HR: Safety Committee Development Procedures

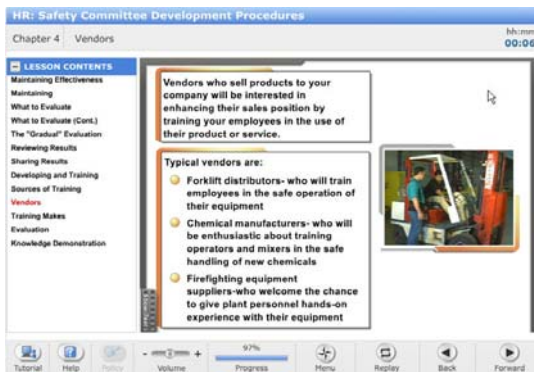
Employee involvement is one of the keystones of successful occupational health and safety programs, and one of the best ways to achieve this involvement is through forming a joint employee-management safety committee. Many agree that an active safety committee is the most effective in-house means of consistently providing a safe work environment. This course introduces managers to best practices in establishing and maintaining an effective safety committee.



### **Objectives:**

- Describe the benefits of safety committees
- Recognize the ways safety programs rely on safety committees
- Describe the steps involved in planning and organizing a safety committee
- Describe the effective operation of a safety committee
- Recognize management's part in the various roles of a safety committee, including safety planning and programming, handbook production, setting and communicating policies, hazard identification and control, safety auditing and inspection, accident investigation and prevention, safety communication and training, promoting and implementing safety meetings, safety motivation, and incentive programs
- Describe processes for evaluating and improving a safety committee
- Identify sources of training for safety committee members

**Audience:** Managers or supervisors who wish to play an active role in establishing or revitalizing their company's safety committee.



**Primary Regulations:** 5 subpart a 2 General Duty Clause

**Related Regulations:** None

**Duration:** 45-60 minutes



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